FILM APPLICATION FORM – Filming in a Public Place in County Kilkenny

Contact Details

Name & Address of Production Company: _____

Title of Production: _____

Contact Number: _____

Email: _____

Location Manager or Production Manager: _____

Proposed Date, time, location:

Please refer to the attached map and tick relevant Municipal District:

Kilkenny City ◯ Castlecomer ◯
Callan-Thomastown ◯ Piltown ◯

Exact Location within MD:
(Screen Kilkenny cannot approve filming on private lands therefore the applicant must ensure that the location is public land prior to submitting this application).

Proposed date(s) of filming: _____

Exact time(s): _____

Start: _____
Finish: _____

Details on Production

Production Budget Estimate:

Less than €1M ◯
Between €1M - €5M ◯
Over €5M ◯

Production Type:

Film ◯ Commercial ◯
Series ◯ Documentary ◯
Other ◯

National ◯ International ◯

Please give details of any specific requirements.

_____

Will road / footpath / parking bays, closure be necessary?

_____

Equipment

What type of equipment will be used for filming?

_____

Total number of vehicles on location.

_____

Are you planning on using a Drone for your filming? * PLEASE SEE TERMS & CONDITIONS (2).

_____

Insurance Details

Public Liability Insurance **Yes ◯ No ◯**

Name of Insurance Company/Insurance Broker

_____

Policy Number _____

Expiry Date _____

Employers Liability Insurance **Yes ◯ No ◯**

Name of Insurance Company/Insurance Broker

_____

Policy Number _____

Expiry Date _____

Is a Health and Safety Plan Required **Yes ◯ No ◯**

*Please ensure Kilkenny County Council is indemnified on both policies.

*No Permission to film will be granted until all required paperwork is received with completed application form.

Declaration

If any details, relating to this permit application, are altered after the form has been submitted, please advise Screen Kilkenny immediately on email info@screenkilkenny.com

I, the undersigned confirm that the above information is true and factual. I confirm that I am the authorised person for this production.

I have read the general conditions overleaf and agree to abide by same.

Signature: _____

Print Name: _____

Role: _____

Organisation: _____

Date: _____

Terms and Conditions

1. Insurance

All production must provide Kilkenny County Council with evidence of their insurance cover.

Kilkenny County Council require a copy of the relevant insurance policy, cover should exceed €6.5million in respect of public liability and €13m in respect of employer's liability. Both insurance policies must include an indemnity to Kilkenny County Council.

The applicant is responsible for all and any claims that may arise directly from their application to film.

The production company will be expected to indemnify any third party property owners, whose property is intended for use as a film location, against any claims or proceedings arising directly from any injury to persons or damage to property as a result of the activities of the production company or its agents.

2. Drone Usage

Kilkenny County Council will require –

- Proof of permission from the Irish Aviation Authority if you are using a drone to film. (All drones over 1kg in weight must be registered with the Irish Aviation Authority).
- Evidence of drone operations licence and Insurance. (Insurance cover must include an indemnity to Kilkenny County Council).

3. Traffic Management

In the event that there will be disruption to the normal flow of traffic in the area:

- The production company is obliged to liaise with the local An Gardai Siochana.
- A **Traffic Management Plan**, designed and maintained on-site as required by the current Chapter 8 of the Traffic Signs Manual, must be submitted to Kilkenny County Council with this application.
- All vehicles must be parked legally and must not block driveways, footpaths or cycleways or otherwise obstruct private properties or road users.

4. Road Closures

There is a formal procedure to be carried out in order to close any public road. The application process will take eight weeks minimum.

You will need to contact the relevant Municipal District Office regarding submitting an application for closure of a public road. (Please refer to the Municipal Districts Map below and relevant Municipal District Office contact details).

Prior to submitting an application to the Municipal District Office, the applicant will have agreed with An Garda Siochana all details of the proposed closure and will be responsible for the implementation of a Traffic Management Plan (TMP), as agreed with An Garda Siochana. The road closures application must be accompanied by a copy of the TMP and confirmation of approval received from An Garda Siochana. Copy of Public Liability Insurance (Kilkenny County Council must be specifically indemnified thereon for a minimum of €6.5m).

It is the responsibility of the applicant to inform any other affected parties, i.e. local residents, bus operators, local business owners, schools etc. A copy of this communication must be provided to the Municipal District Office.

5. Environmental Nuisance

- Noise generated by filming and film-related activities should be maintained below 55dB(A) Leq (1 hour), as serious annoyance can be expected above this level. Outside of 8am to 7pm this level should not exceed 45dB(A) Leq (1 hour).
- Activities likely to cause nuisance should not take place outside of the hours of 8am to 7pm. Weekend and public holiday activity should be avoided where possible.
- Engines should not be idling on-site.
- Generators should not run through the night (silent generators should be used, if possible).
- Lighting should be managed and directed to avoid illuminating private property.
- The number of vehicles and plant on site should be minimised.
- Locations for welfare facilities, canteens, etc. should be selected to minimise potential for disturbance.

6. Credits & Use of Imagery

- Production company to facilitate Photo opportunities with Screen Kilkenny during filming on location.
- Production company to supply and allow use of promotional imagery/ videos to Screen Kilkenny.
- Kilkenny County Council to be acknowledged in the credits.

7. Filming in Sensitive Areas, Heritage Sites & Special Area of Conservation (SAC)

If filming in areas of natural beauty such as a Forest, garden, river an Appropriate Assessment Screening Report and Ecological Impact Assessment Report must be prepared and submitted with this application.

Where the proposed filming location is within a Special Area of Conservation (SAC) or Special Protected Area (SPA) the producer must obtain the appropriate environmental screening

whether on State owned land or on private land. If queries do arise, please contact the OPW Conservation Ranger on email wmnp@housing.gov.ie

The site must be left free of litter and in the same condition as when entered.
All damage must be repaired to the satisfaction of Kilkenny County Council.

8. Public Consultation

- In all cases, consultation with immediate neighbours (business and residential) is required. Residents to be facilitated wherever possible.
- The Production Company should nominate a designated point of contact for local residents and businesses.

9. Fees

From time-to-time Kilkenny County Council may ask the production company to make a financial contribution to local community groups where filming is taking place.

NOTE: All information is being shared with the consent of the applicants in order to process the application for permission or in the event contact must be made directly with the production team.

Queries

Please contact Screen Kilkenny, C/o Kilkenny County Council, Local Enterprise Office (LEO), County Hall, John Street, Kilkenny R95 A39T.
Tel. 00353 56 7752662
Email: info@screenkilkenny.com

County Kilkenny Municipal District Areas

(Four Areas - Kilkenny City, Castlecomer, Callan-Thomastown, Piltown)

Municipal District Offices – Contact Details

https://www.kilkennycoco.ie/eng/contact_us/

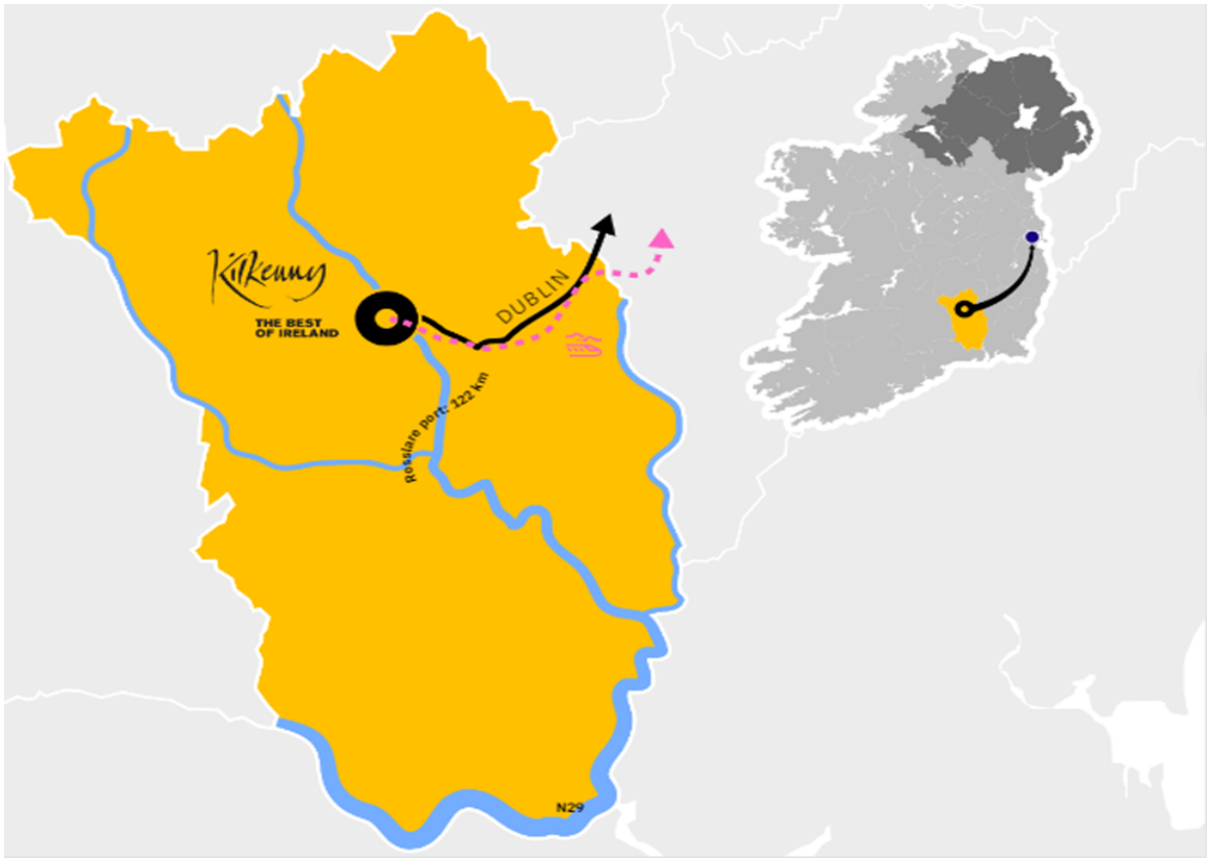
Municipal District of Kilkenny City
Tel. 00353 56 7794410 / 056 7794516
Email: kmd@kilkennycoco.ie

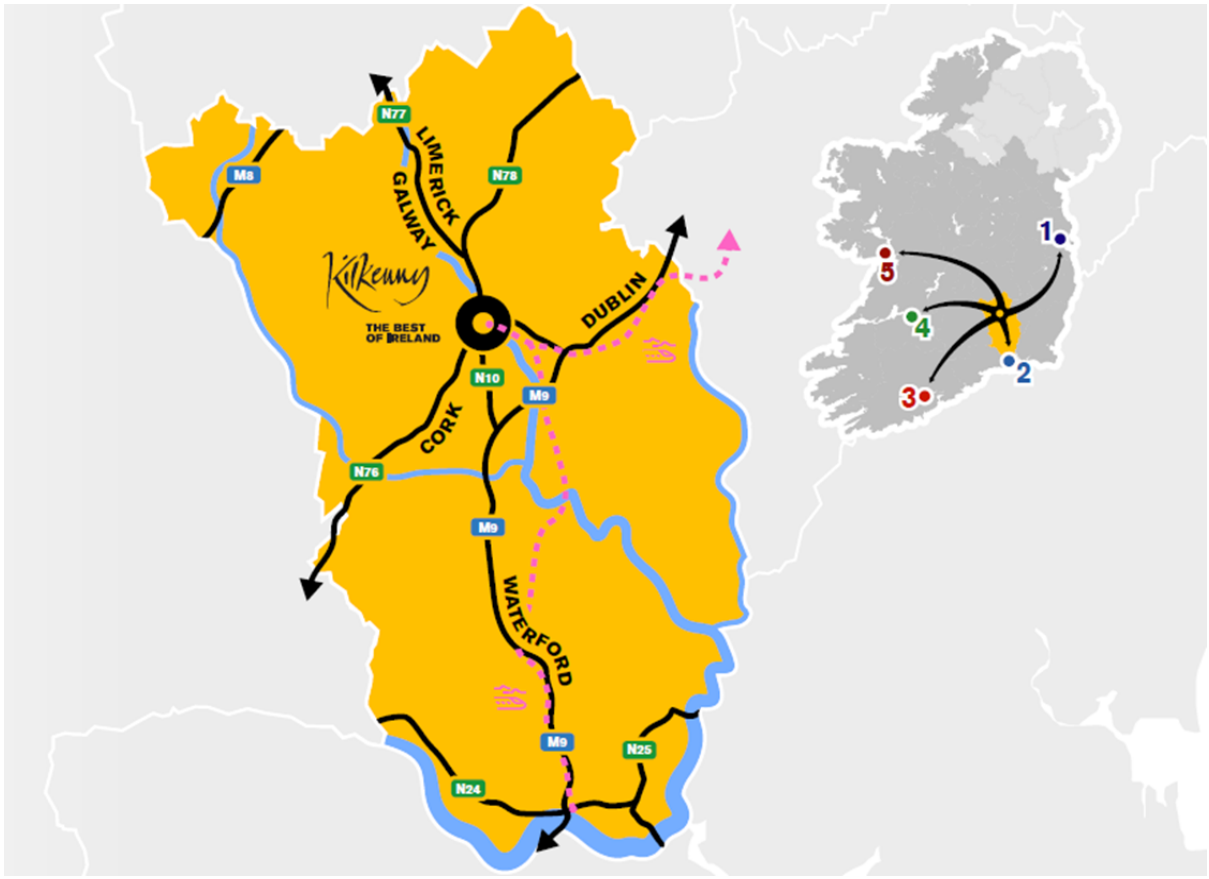
Municipal District of Castlecomer
Tel. 00353 56 7794450
Email: castlecomerareaoffice@kilkennycoco.ie

Municipal District of Callan-Thomastown
Rural Office of Callan
Tel. 00353 56 7755520
Email: callanao@kilkennycoco.ie

Rural Office of Thomastown
Tel. 00353 56 7794340
Email: thomastownareaoffice@kilkennycoco.ie

Municipal District of Piltown
Tel. 00353 51 831370
Email: ferrybank@kilkennycoco.ie

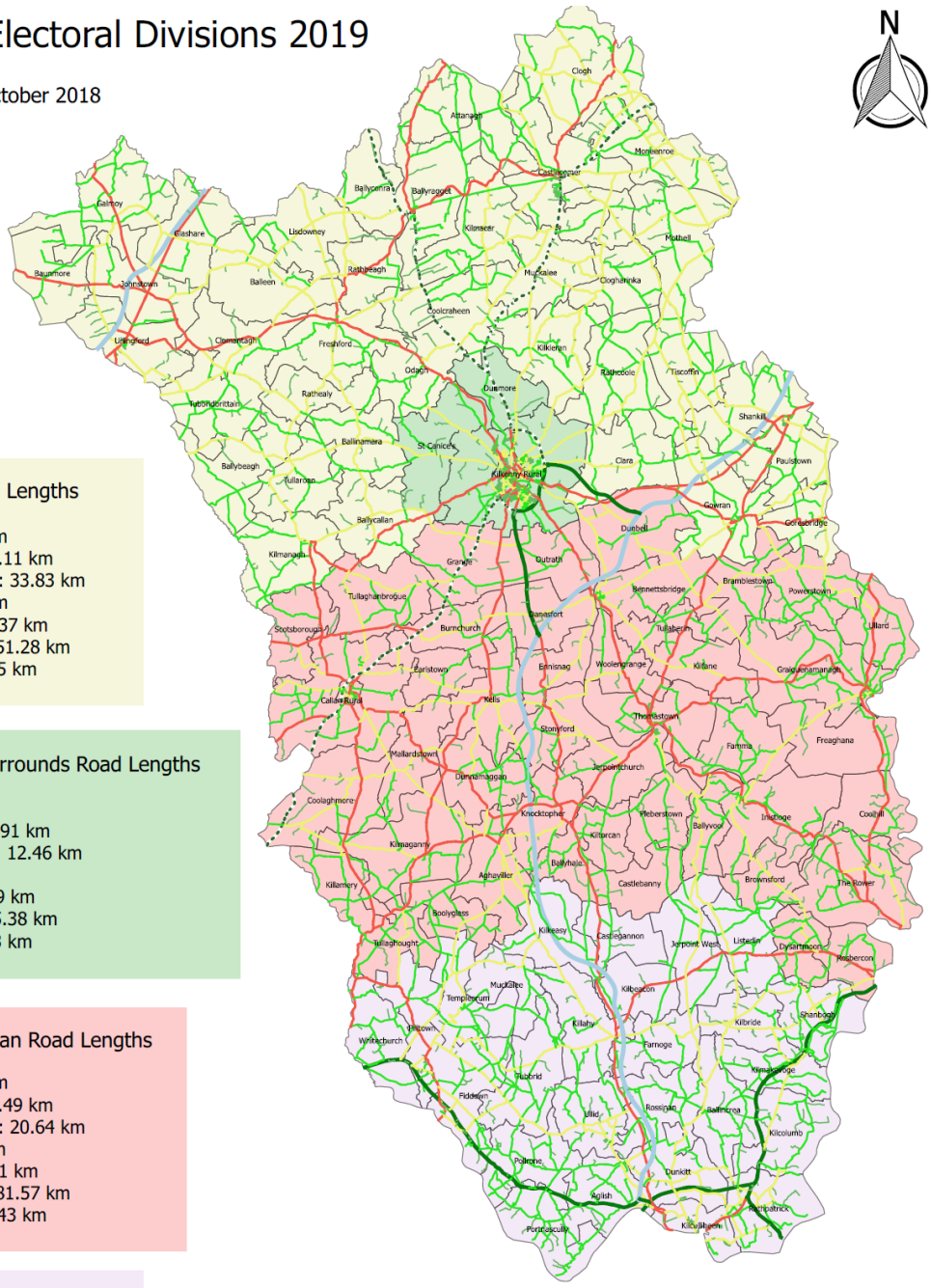




1. Dublin: 128km
2. Waterford: 53km
3. Cork: 148km
4. Limerick: 128km
5. Galway: 177km

Kilkenny Electoral Divisions 2019

Road Schedule October 2018



Castlecomer Road Lengths

Motorway : 20.78 km
National Primary : 2.11 km
National Secondary : 33.83 km
Regional : 135.85 km
Local Primary : 338.37 km
Local Secondary : 451.28 km
Local Tertiary : 169.5 km
Total : 1151.72 km

Kilkenny City & Surrounds Road Lengths

Motorway : 0 km
National Primary : 6.91 km
National Secondary : 12.46 km
Regional : 29.24 km
Local Primary : 44.39 km
Local Secondary : 45.38 km
Local Tertiary : 47.93 km
Total : 186.31 km

Thomastown, Callan Road Lengths

Motorway : 26.07 km
National Primary : 9.49 km
National Secondary : 20.64 km
Regional : 207.78 km
Local Primary : 232.1 km
Local Secondary : 481.57 km
Local Tertiary : 159.43 km
Total : 1137.08 km

Piltown Road Lengths

Motorway : 20.9 km
National Primary : 44.04 km
National Secondary : 0 km
Regional : 49.73 km
Local Primary : 178.92 km
Local Secondary : 373.35 km
Local Tertiary : 108.84 km
Total : 775.78 km

Road Lengths Summary

Motorway : 67.75 km
National Primary : 62.55 km
National Secondary : 66.93 km
Regional : 422.6 km
Local Primary : 793.78 km
Local Secondary : 1351.59 km
Local Tertiary : 485.73 km
Total : 3250.93 km

Legend
Roads
Road Schedule
M
NP
NS
R
LP
LS
LT

Notes :
Road Lengths recorded from PMS Road Schedule in October 2018. Roads may have been added to schedule since.